

## Self-review report

### TEO information

|                    |                                    |                                                                      |     |                 |             |
|--------------------|------------------------------------|----------------------------------------------------------------------|-----|-----------------|-------------|
| TEO Name           | Aotea Community Trust Incorporated |                                                                      |     | MoE number      | 9446        |
| Code contact       | Name                               | Pete Dawson                                                          |     | Job title       | Board Chair |
|                    | Email                              | <a href="mailto:pete@kapitiskills.ac.nz">pete@kapitiskills.ac.nz</a> |     | Phone number    | 0272500007  |
| Current enrolments | Domestic learners                  | Total #                                                              | 200 | 18 y/o or older | 50          |
|                    |                                    |                                                                      |     | Under 18 y/o    | 150         |
|                    | International learners             | Total #                                                              | 0   | 18 y/o or older | 0           |
|                    |                                    |                                                                      |     | Under 18 y/o    | 0           |
| Current residents  | Domestic learners                  | Total #                                                              | 0   | 18 y/o or older | 0           |
|                    |                                    |                                                                      |     | Under 18 y/o    | 0           |
|                    | International learners             | Total #                                                              | 0   | 18 y/o or older | 0           |
|                    |                                    |                                                                      |     | Under 18 y/o    | 0           |
| Report author(s)   | Pete Dawson                        |                                                                      |     |                 |             |

## Stage of implementation for each outcome

Indicate the stage of implementation that most reflects your organisation's current level of understanding and practice for each outcome, based on the continuum provided in Appendix 1.

### Organisational structures to support a whole-of-provider approach to learner wellbeing and safety

|                                                            | Rating      |
|------------------------------------------------------------|-------------|
| <b>Outcome 1:</b><br>A learner wellbeing and safety system | Implemented |
| <b>Outcome 2:</b><br>Learner voice                         | Developing  |

### Wellbeing and safety practices for all tertiary providers

|                                                                                                             | Rating      |
|-------------------------------------------------------------------------------------------------------------|-------------|
| <b>Outcome 3:</b><br>Safe, inclusive, supportive, and accessible physical and digital learning environments | Implemented |
| <b>Outcome 4:</b><br>Learners are safe and well                                                             | Implemented |

## Summary of performance under each outcome

### Organisational structures to support a whole-of-provider approach to learner wellbeing and safety

|                                                            | <b>Summary of performance based on gathered information</b> (i.e. how effectively is your organisation doing what it needs to be doing?)                                                                                                                          | <b>How do you know?</b> (i.e. note supporting evidence with analysis to make sense of what it means)                                                                                                                                                                                                                                         |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Outcome 1:</b><br>A learner wellbeing and safety system | All enrolments in 2026 (including those students that where dual enrolled with a secondary school) where completing practical outdoor unit standards and as such work under the Captivate Adventures Safety Management System for river rescue and river crossing | Captivate Adventures is a registered Adventure Activities operator (AdventureMark expires Dec 2026)                                                                                                                                                                                                                                          |
| <b>Outcome 2:</b><br>Learner voice                         | Positive reviews of programmes from learners and employers sending staff to us for training and assessment                                                                                                                                                        | Learners generally are only present for one day for assessment (in an outdoor environment) and as such do not get many opportunities to have a voice. Verbal feedback is sort at end of each assessment from students and schools/employers and any feedback that requires review is acted on immediately and programmes adapted as required |

## Wellbeing and safety practices for all tertiary providers

|                                                                                                             | <b>Summary of performance based on gathered information</b> (i.e. how effectively is your organisation doing what it needs to be doing?)                                                                                                                                                                                                                      | <b>How do you know?</b> (i.e. note supporting evidence with analysis to make sense of what it means)                   |
|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Outcome 3:</b><br>Safe, inclusive, supportive, and accessible physical and digital learning environments | Learning environment for students enrolled in this programme is all in the outdoors in remote environments as mentioned earlier under the Captivate Adventures audited Safety Management plan.<br>Reasonable level of fitness required for programmes, limited access for students with mobility concerns.<br>No access provided for digital learning inhouse | Only one staff member that does it all and then completes this report, and also owns and runs Captivate Adventures Ltd |
| <b>Outcome 4:</b><br>Learners are safe and well                                                             | No incidents / accidents /near misses in past year                                                                                                                                                                                                                                                                                                            | Only one staff member that does it all and then completes this report                                                  |